附件1：

**东营市勘察设计行业科技创新先进单位**

**申 报 表**

申报单位： (盖章）

填报日期：

东营市勘察设计协会

**承诺书**

本人（法定代表人）（身份证号码）郑重承诺，本单位此次填报的申报表及附件材料的全部数据、内容是真实的。申报资料如有虚假，本单位将自动退出“东营市勘察设计行业科技创新先进单位”评选，并愿接受东营市勘察设计协会根据《东营市勘察设计行业先进单位及优秀个人评选活动通知》所做的处理。

、 申报单位法定代表人（签名）：

申报单位（公章）：

年 月 日

企业基本情况

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| 单位名称 | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 单位地址 | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 邮政编码 | | | | |  | | | | | | | | | | | 联系电话 | | | | | |  | | | | | | | | | | | |
| 高新技术企业 | | | | | □是 □否 | | | | | | | | | | | 网址 | | | | | |  | | | | | | | | | | | |
| 法定代表人 | | | | |  | | | | | | 职务/职称 | | | | | | |  | | | | 联系方式 | | | | | | |  | | | | |
| 联系人 | | | | |  | | | | | | 联系电话 | | | | | | |  | | | | 邮箱 | | | | | | |  | | | | |
| 证书（主营业务资质证书、认证证书） | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 序号 | | | 名称 | | | | | | | | | | | | | 等级 | | | | | | 有效期限 | | | | | | | | | | | |
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| 职工总数 | | | | | | | |  | | | | | | 专业技术人员数 | | | | | | | | | | |  | | | | | | | | |
| 高级职称人数 | | | | | |  | | | 中级职称人数 | | | | |  | | | | | | | | | | | | 注册人员数 | | |  | | | | |
| 2021年营业收入 | | | | | | | |  | | | | | | 2021年利润 | | | | | | | | | | |  | | | | | | | | |
| 主营业务人员配备状况(按资质证书要求分专业填写) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 资质名称 | | | | 专业 | | | 资质证书要求人数 | | | | | 实际拥有人数 | | | | | | | | | | | | | | | | | | |  | | |
| 高级 | | | 中级 | | | | | 初级 | | | | | | 注册 | 离退休 | | | | | 备注 | | |
| 勘察 | | | |  | | |  | | | | |  | | |  | | | | |  | | | | | |  |  | | | | |  | | |
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| 设计 | | | |  | | |  | | | | |  | | |  | | | | |  | | | | | |  |  | | | | |  | | |
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| 组织机构 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 企业组织架构 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 职工培训情况 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 序号 | 培训名称 | | | | | | | | | | | 专业 | | | | | 主办机构 | | | | | | | | | 培训时长 | | | | 参与人数 | | | |
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| 软件 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 序号 | 软件名称 | | | | | | | | | | | 运行  环境 | | 单机数量或网络节点数 | | | | | | | | | | | | 主要  性能 | | | 备注 | | | | |
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| 先进技术装备 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 序号 | 技术装备名称 | | | | | | | | | | | 型号  规格 | | 数量 | | | | | | | | | | | | 主要  性能 | | | 备注 | | | | |
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| 企业创新体系情况(近两年即2020年、2021年) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 科技创新投入占企业收入比例 | | | | | | | |  | | | | | | 科技创新项目总数 | | | | | | | | | | |  | | | | | | | | |
| 主编或参与地方、行业标准制定数 | | | | | | | |  | | | | | | 有效专利、专有技术和登记著作权总数 | | | | | | | | | | |  | | | | | | | | |
| 主要协作的科研院校 | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | |
| 科技创新成果应用情况 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 获奖成果情况表(近两年即2020年、2021年) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 序号 | | 获奖项目名称 | | | | | | | | 获奖类型及等级 | | | | | | | 获奖时间 | | | | | | 颁奖单位 | | | | | | | | | | 备注 |
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| 标准编制情况表(近两年即2020年、2021年) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 序号 | | 标准号 | | | | | | | | 等级（国家、省、市） | | | | | 发布或实施时间 | | | | | | 参与情况（主编单位、参编单位、参与起草单位、参与审查单位） | | | | | | | | | | | | 备注 |
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| 有效发明专利情况表(近两年即2020年、2021年) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 序号 | | 成果名称 | | | | | | | | | | | 专利类别 | | | | | | 时间 | | | | | 参与情况 | | | | 批准机关 | | | | | |
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| 其他需要补充说明的内容： | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

**申报表填表和材料提供说明**

申报东营市勘察设计行业科技创新先进单位的企业，以主营业务为主，按要求填写申报表，并提供相关的证明材料，相关要求说明如下：

**一、申报表填写说明**

1、与人数相关的数据仅计算本企业正式员工，不包括外聘、返聘和借用等人数。股份制企业人数按签订合同一年期及以上员工计算。

2、表中“营业收入”和“利润”数据不包括独立核算的三产公司。

3、表中“资质证书要求人数”一栏，分不同资质填写各专业要求人数。资质有要求的就填写，没有要求的可以不填写。

4、表中“企业组织架构”指的是行政机构，一般用框图表达，可用少量文字进行说明。

5、表中的软件和技术装备部分勘察、设计单位根据实际情况分别填写，软件填写主要系统和应用软件，“型号规格”一般填写最主要产品的型号或规格。勘察单位可自行加行填写主要先进技术装备。

6、科技创新投入占企业收入比例

开发和创新投入占企业收入比例＝开发和创新投入费用/营业收入。

7、科技创新成果应用情况

一般进行总体描述，也可加入典型案例应用的情况。

8、获奖项目应包括两年来企业获得的科技进步奖。

9、其他需要补充说明的内容

主要是指表中没有体现，但是企业实实在在开展的科技创新工作、成果。

**二、材料提供说明**

1、东营市勘察设计行业科技创新先进单位申报表

该申报表的填写应满足本说明“一”中的要求。

2、附件材料

（1）承诺书（标准模板）；

（2）营业执照复印件；

（3）主营业务资质证书（副本内页）复印件；

（4）高新技术企业证书复印件；

（5）征信证明材料；

（6）证明有效专利、专有技术和登记著作权的文件复印件；

（7）近两年获得的科技进步奖奖状或文件复印件。